



Waikawa Boating Club - Private Function Cost Estimate

	Cost	Qty	Total
Conferences / Community Group Meetings			
Monday to Friday - \$30 per hour (no room setup/no bar)	\$ 30.00		\$ -
Includes kitchen access, up to 24 coffee mugs, portable hot water urn, projector/screen, & cleaning (must be left in tidy condition). Tea/Coffee etc to be provided by hirer.			
Saturday & Sunday - \$40 per hour (no room setup/no bar)	\$ 40.00		\$ -
Includes kitchen access, up to 24 coffee mugs, portable hot water urn, projector/screen, & cleaning (must be left in tidy condition). Tea/Coffee etc to be provided by hirer.			
Add Room set up/take down fee (optional) - flat rate @ \$40	\$ 40.00		\$ -
Room set up simply means chairs placed in rows and/or the correct number of tables in place - does not include dressing of tables etc			
Add Bar Manager if required - \$25 per hour	\$ 25.00		\$ -
Add additional Bar person if required - \$20 per hour	\$ 20.00		\$ -
An additional Bar Person is normally required if function is for 50 people or more			
Add Kitchen Hire if using outside caterer	\$ 100.00		\$ -
Weddings			
Full day Venue Hire - 8am - 1am	\$ 1,000.00		\$ -
Includes 2x bar staff for up to 8 hours, sound system, 'normal' cleaning (must be left in reasonable condition)			
Add Bar Manager (over and above initial 8 hours) - \$30 per hour	\$ 30.00		\$ -
Add additional Bar Person (over and above initial 8 hours) - \$25 per hour	\$ 25.00		\$ -
An additional Bar Person is normally required if function is for 50 people or more			
Add Kitchen Hire if using outside caterer	\$ 400.00		\$ -
Birthday Parties & similar			
Venue Hire - 6pm - 1am	\$ 600.00		\$ -
Includes 2x bar staff for up to 8 hours, tables put in place (not dressed), sound system, cleaning (must be left in reasonable condition)			
Add Bar Manager (over and above initial 8 hours) - \$30 per hour	\$ 30.00		\$ -
Add additional Bar Person (over and above initial 8 hours) - \$25 per hour	\$ 25.00		\$ -
An additional Bar Person is normally required if function is for 50 people or more			
Add Kitchen Hire if using outside caterer	\$ 400.00		\$ -
Other Functions (as agreed by Club Manager)			
Funeral (up to 3 hours) - no bar required	\$ 250.00		\$ -
Includes room set up, cleaning			
Funeral (up to 3 hours) - bar required	\$ 300.00		\$ -
Includes bar staff, room set up, cleaning			
Add Kitchen Hire if using outside caterer	\$ 100.00		\$ -
Extra charges			
Special License Fee (Required for ALL functions where alcohol is served and to serve alcohol after 11pm)	\$ 65.00		\$ -
Cutlery/Crockery hire - \$1 per person	\$ 1.00		\$ -
Please note the Cutlery/Crockery we provide may be slightly mismatched. If you require perfectly matched items we suggest you contact Continental Event Hire on (03) 578-1111			
Cleaning Bond (to be charged at the discretion of Club Manager)	\$ 200.00		\$ -
TOTAL HIREAGE CHARGE (Incl. GST)			\$ -