

Outline of Elected Executive Roles

Commodore

Take command of the club and attend monthly Executive Committee and other appropriate meetings.

Chair meetings of the Executive Committee ensuring they are conducted in an orderly way which enables fair and appropriate consideration of all items on the agenda. If required, exercise the right to attend all club committee meetings as an ex-officio member with voting rights.

Provide leadership in club matters working closely with Executive Committee and Club Management. Act as the club's representative in dealings with outside organisations.

Carry out executive responsibilities in a lawful and ethical manner.

Promote the objects of the club, management of club finances and assets, and long term planning and development.



Vice Commodore

Assist the Commodore in the discharge of duties and to officiate in the Commodore's absence.

Attend the monthly Executive Committee meetings.

If required, exercise the right to attend all club committee meetings as an ex-officio member with voting rights.

Develop a good understanding of all aspects of the club's activities, management and financial planning.

Promote the objects of the club, management of club finances and assets, and long term term planning and development.



Rear Commodore House

As a member of Executive Committee, assist the Commodore and Vice Commodore in the discharge of their duties.

Attend the monthly Executive Committee meetings.

Form a four member house committee, endorsed by the Executive Committee to organise, administer and review the social program subject to club general rules and wishes of the Executive Committee and club members.

Work with the Club Manager and Executive Committee to proactively develop a social programme to encourage enthusiastic member support of club and facilities.

Work with the Club Manager in maintaining the look and feel of club buildings.



Work with the Club Manager and Treasurer to develop budgets for social activities and ensure they are closely monitored.

Provide regular reports to the Executive Committee on activities of the house.

Promote the objects of the club, management of club finances and assets, and long term planning and development.

Keep a true record of house proceedings.

Rear Commodore Racing

As a member of Executive Committee assist the Commodore and Vice Commodore in the discharge of their duties.



Attend the monthly Executive Committee meetings.

Form a sailing committee endorsed by the Executive Committee to organise, administer and review the racing program subject to club general rules and wishes of the Executive Committee and members.

Liaise with Yachting NZ or their local representative and any regional representatives in matters related to yacht racing program.

Work with the Club Manager to develop budgets for the sailing program and ensure they are closely monitored.

Provide regular reports to the Executive Committee on activities of Sailing.

Promote the objects of the club, management of club finances and assets, and long term planning and development.

Keep a true record of sailing proceedings.

The Sailing Committee is responsible for: promulgation and variation of rules and regulations, including sailing instructions and safety requirements, for classification and handicapping of yachts for racing purposes, for awarding prizes.

Sailing Committee appoint Race Committees as appropriate, e.g. Wine Race, Women's Regatta and New Year Regatta committees.

Sailing Committee has power to delegate such of its functions to others as it may from time to time deem appropriate.

Sailing Committee delegates the running of the sailing committee boat to one of its members who will ensure timely maintenance and standards are kept.

Rear Commodore Moorings

As a member of the Executive Committee, assist the Commodore and Vice Commodore in the discharge of their duties.



Attend monthly Executive Committee meetings.

Form a mooring committee endorsed by the Executive Committee to oversee the acquisition, management and maintenance of the club's moorings subject to the wishes of the Executive Committee and members.

Work closely with the Waikawa, Mana and Pelorus boating clubs Moorings Management Committee established to jointly manage the joint club moorings.

Work with the Club Manager and Treasurer to develop budgets for mooring maintenance and acquisition program and ensure they are closely monitored.

Provide regular reports to the Executive Committee on activities of Moorings.

Promote the objects of the club, management of club finances and assets, also long term planning and development.

Keep a true record of moorings proceedings.

The Moorings Committee has the power to appoint further committee members from within the club membership.

Moorings Committee has the power to delegate such of its functions to others as it may from time to time deem appropriate.

Rear Commodore Cruising

As a member of the Executive Committee assist the Commodore and Vice Commodore in the discharge of their duties.



Attend the monthly Executive Committee meetings.

Form a cruising committee endorsed by the Executive Committee to organise and administer the cruising program for the club subject to the wishes of the Executive Committee and club members. Promulgate and promote to all club members safety in all aspects of cruising.

Work with the Club Manager and Treasurer to develop budgets for the cruising program and ensure they are closely monitored.

Provide regular reports to the Executive Committee on activities of Moorings.

Promote the objects of the club, management of club finances and assets, and long term planning and development.

Keep a true record of cruising proceedings.

The Cruising Committee will liaise with Yachting NZ on all matters relating to cruising.

The Cruising Committee appoint other Committees as appropriate.

The Cruising Committee has power to delegate such of its functions to others as it may from time to time deem appropriate.

Executive Committee Members

As a member of the Executive Committee, assist the Commodore and Vice Commodore in the discharge of their duties. Attend EC meetings.

Contribute as required to all aspects of the club's activities, management and financial planning.

Take on ad hoc responsibilities that support the Executive Committee program of the year.

Promote the objects of the club, management of club finances and assets, and long term planning and development.